



आई.सी.ए.आर. - केन्द्रीय अन्तर्स्थलीय मात्स्यिकी अनुसंधान संस्थान
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Date: 16.06.2025

Office Order

In continuation of the Office order Intra Trans.-01(2)/2019-Adm.II/1092, dated 09.08.2024, the Director is pleased to reconstitute the **Prioritization, Monitoring & Evaluation (PME) Cell**, with following members in the interest of streamlining research activities:

	Scientific Staff	Designation and Division	
1.	Dr. Arun Pandit	Pr. Scientist, Econ. and Policy Unit	In-Charge
2.	Dr. R.K. Manna	Pr. Scientist & HoD, RWF Division	Member
3.	Dr.Md. Aftabuddin	Pr. Scientist, FRAI Division	Member
4.	Shri Ganesh Chandra	Scientist (SG), I/C, ITMU	Member
5.	Dr. Pranaya K. Parida	Sr. Scientist, AEB Division	Member
6.	Dr. Aparna Roy	Sr. Scientist, I/C, E&T Cell	Member
7.	Dr. Lianthuamluaia	Sr. Scientist, RWF Division	Member
8.	Dr. Soma Das Sarkar	Sr. Scientist, AEB Division	Member
9.	Dr. Dhruva Jyoti Sarkar	Sr. Scientist, AEB Division	Member
10.	Dr. Dibakar Bhakta	Sr. Scientist, REF Division	Member
11.	Ms. Canciyal Johnson	Scientist, Director's Cell	Member
	Technical Staff		
1.	Ms. Sunita Prasad	Chief Technical Officer, Director's Cell	Member
2.	Md. Naim	Sr. Technical Assistant, PME Cell	Member
3.	Ms. Sumedha Das	Sr. Technical Assistant, Director's Cell	Member
4.	Ms. Sangeeta Chakraborty	Sr. Technical Assistant, Director's Cell	Member
5.	Shri Shubham Kumar	Technical Trainee, Econ. and Policy Unit	Member
6.	Shri Chandan Kumar	Technical Trainee, Director Cell	Member
	Administrative Staff		
1.	Shri Sanglap Das	Assistant, PME Cell	Member
2.	Shri Debasish Singha	LDC, AEB Division	Member

Responsibilities:

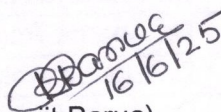
- (i) Planning and coordination of research and other related work.
- (ii) Providing technical support to the Director in decision making.
- (iii) Regular maintenance of different Research project Files (RPFs) of the institute.
- (iv) Conducting IRC meeting of the institute.
- (v) Preparation of policy and technical documents related with the institute.
- (vi) Processing of Research Paper/Articles submitted by scientists for publications in different journals.

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- (vii) Scrutiny and processing of consultancy projects and their monitoring.
- (viii) Documentation and other works related to ICAR Regional Committee Meetings.
- (ix) Processing of parliamentary questions, technical queries of ICAR and other govt./ Non-govt. departments.
- (x) Formulation of annual and 5 year plan.
- (xi) Coordination responses to the external audit on audit paras/queries of technical nature.
- (xii) Annual report and newsletter preparation of the institute.
- (xiii) Miscellaneous reports related to research as and when asked by ICAR and other bodies.
- (xiv) The PME Cell shall take inputs from different HODs and concerned scientists for preparation of various reports/documents.
- (xv) Any other work as allotted by the Director.

Administrative control:

- The PME Cell will function directly under the control of the Director.
- The scientists and other staff of the Division / Cell / Unit associated with the PME Cell will be under the administrative control of their respective Heads of Division / In-Charges. They will carry out the tasks / responsibilities of PME Cell in addition to their regular duties assigned in their respective Division / Section / Cell / Unit.


 (Biswajit Barua)
 Administrative Officer

Distribution:

- 1) All the concerned Pr. Scientists / Sr. Scientists / Scientists / Technical Staffs / Administrative Staffs as mentioned above.
- 2) All Heads of Division / Heads of Regional Centre / Scientists-in-Charges / Section-in-Charges / Officer-in-Charges, ICAR-CIFRI, Barrackpore for information
- 3) Sr. Finance & Accounts Officer, ICAR-CIFRI, Barrackpore for information
- 4) Shri S. K. Sahu, In-Charge, AKMU Cell for uploading in the Institute website
- 5) O/o the Director, for kind information to the Director.
- 6) O/o the CAO, for kind information to the Chief Administrative Officer.
- 7) Notice Board(s)